**Morehouse Parish School Board**

**Building and Grounds**

**Maintenance Checklist**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name:** |  | |  | **School:** |  | |
| **Date Completed:** | |  |  | **Signature:** | |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1.** | **School Building Exterior and Grounds** | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | **Yes** |  | **No** |  | **N/A** |
|  | Grass Mowed | |  | | | | | | | | | | | |  |  |  |  |  |  |
|  | Bushes Trimmed | | | |  | | | | | | | | | |  |  |  |
|  | Weed-eated |  | | | | | | | | | | | | |  |  |  |
|  | Trash Picked up | | |  | | | | | | | | | | |  |  |  |
|  | Windows in good condition | | | | | | | | | |  | | | |  |  |  |
|  | Dumpsters emptied | | | | |  | | | | | | | | |  |  |  |
|  | Roof in good condition | | | | | | |  | | | | | | |  |  |  |
|  | Exterior walls maintained | | | | | | | | |  | | | | |  |  |  |
|  | Exterior doors and hardware working | | | | | | | | | | | |  | |  |  |  |
|  | Playground maintained | | | | | | | |  | | | | | |  |  |  |
|  | Playground equipment in good condition | | | | | | | | | | | | |  |  |  |  |
|  | Playground safe floor maintained | | | | | | | | | | |  | | |  |  |  |
|  | Exterior lights working | | | | | |  | | | | | | | |  |  |  |