STUDENT AND TEACHER ARTIFICIAL INTELLIGENCE ACCEPTABLE USE POLICY

I Introduction

It is the policy of Morehouse Parish School Board to:

A Support the use of technology to improve teaching and learning, and to support innovations throughout the educational system.

B With artificial intelligence (AI) technology shifting from providing access to instructional resources and capturing data to automating decisions about teaching and learning processes and detecting patterns in data it is necessary for there to be an increase in the level of responsibilities a person may delegate to a computer system.

C Since AI systems could lead to bias in how patterns are detected and unfairness in how decisions are automated, it is essential for the District to develop this policy in how AI is developed for and used in education.

D This policy outlines the acceptable use of AI tools and applications within Morehouse Parish schools to ensure their safe, ethical, and responsible use.

E It is the District's responsibility to educate and train students to utilize AI in an ethical and educational way. The District is not banning teacher or student use of AI, but each teacher and student needs to be aware of the limitations and guidelines of its usage.

    1. Teachers may allow the use of AI for curriculum purposes. For example, AI programs may assist students with providing clarifications of information or explanations of ideas and concepts. AI may also be helpful for students with generating ideas, topics and writing prompts.

F Teachers and staff need to be aware and understand:

1. Generative AI is not a substitute for human creativity, judgement, and creation.

2. Supervisors must be notified when AI is being used to complete a task.

3. The use of AI may implicate Intellectual Property rights, Privacy rights, and other District policies.

4. Any work product prepared by AI should be peer reviewed for accuracy, appropriateness, and bias (depending on the nature of the work).

5. They must not enter passwords, confidential, proprietary, or sensitive District data into AI.

6. They must not enter employee or student records, names, addresses, etc., into AI.

7. Do not integrate AI tools with District software.

8. Do not use AI for employment decisions about applicants or employees.

9. Do not use AI tools specifically prohibited by the District, the Louisiana Department of Education, the State of Louisiana, or the United States Department of Education.

G Students Responsible Use –

1. When using AI students need to be aware that anything entered into AI may be retained or reused by the AI, without the ability of the student or the District to retract or further control such information. Students are prohibited from entering any District information and documents or personally identifiable information of students or District staff into AI on District-owned or operated computers, devices, software, and hardware, including through Internet-access provided by the District.

2. AI can have implicit bias, and even present incorrect information. Students should understand that AI is not always factually accurate, nor seen as a credible source. All users must also be aware of the potential for bias and discrimination in AI.

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3. If a student is using AI, they need to think critically and be sure to fact - check using primary sources.

4. AP and Dual Enrollment college and university classes may have additional restrictions and limitations regarding the use of AI.

5. The use of AI, including tools like ChatGPT, necessarily implicates academic integrity for essays or other papers submitted on behalf of the student. Should AI be used in any capacity, the student must indicate they used AI related to their school work and to what extent AI-generated information was prepared. The improper use of AI could subject to the student to disciplinary actions.

6. Students are not permitted to use AI to avoid doing their own work.

7. Students may not use AI when their teacher has expressly forbidden its use.

8. Student access to certain websites using AI may be granted. However, privacy guidelines and age restrictions must be considered prior to allowing the usage.

H Any misuse of AI, such as hacking or altering data, on District-owned or operated computers, devices, software, and hardware, including District-provided Internet-access, is strictly prohibited.